

**UNITED TRIBES TECHNICAL COLLEGE
CURRICULUM COMMITTEE MEETING MINUTES**

Date: Jan. 13, 2016

Location: UTTC Science & Technology Building

Attending: Kathy Aller, Annette Broyles, Lisa Cantlon, Evelyn Orth, Colleen Bredahl, Erik Cutler, guests: Jeremy Guinn and Alexis Azure

The curriculum committee meeting was called to order at 3:40 pm by Kathy Aller.

Lisa made a motion to approve the minutes from Dec. 14 and Evelyn seconded it.

Old Business

1. **policy handbook discussion tabled until next meeting**

New Business

Pre-Engineering degree plan

Alexis presented changes made to existing degree plan to align better with NDSU. Lisa made a motion to approve and Evelyn seconded it.

Kathy brought up concerns about some science courses

1. **Physical Science** needs to be updated, Jeremy will look at it and other science courses and bring them back to the curriculum committee by March. Kathy will double check which courses need to be updated.
2. **Anatomy and Physiology** - questions about APAL (BIO 095) which is a non-credited course to be taken with A & P I, whether it is required or not. Members on committee have been registering students in the course as it has been beneficial, especially to students not having a strong science background.

Recommendation from committee at this time is for each department to check and see if it is on degree tree and if so they need to take it, if not on tree they may challenge it. Colleen made a motion to approve and Evelyn seconded it. The instructor needs to update the course and add APAL as a co-requisite for future years and bring it to curriculum committee for approval next year.

Business Management Curriculum Guides –

1. **BUS 260 - Business Law** – (Revised) Colleen made a motion to approve and Lisa seconded it.
2. **BAD 353 – Corporate Finance** – (Revised) Evelyn made a motion to approve with changes and Colleen seconded it.
3. **BAD 499 – Special Topics** – (Revised) Evelyn made a motion to approve with changes and Lisa seconded it.

A motion was made by Lisa and seconded Erik by to adjourn the meeting.

Respectfully submitted, Annette Broyles